



**Service Director – Legal, Governance and  
Commissioning**

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Monday 12 June 2023

## Notice of Meeting

Dear Member

### **Overview and Scrutiny Management Committee**

The **Overview and Scrutiny Management Committee** will meet in the **Meeting Room 3 - Town Hall, Huddersfield** at **2.00 pm** on **Tuesday 20 June 2023**.

This meeting will be webcast live and will be available to view via the Council's website.

The items which will be discussed are described in the agenda and there are reports attached which give more details.

A handwritten signature in black ink, appearing to read "Julie Muscroft", on a light-colored background.

**Julie Muscroft**

**Service Director – Legal, Governance and Commissioning**

Kirklees Council advocates openness and transparency as part of its democratic processes. Anyone wishing to record (film or audio) the public parts of the meeting should inform the Chair/Clerk of their intentions prior to the meeting.

## **The Overview and Scrutiny Management Committee members are:-**

### **Member**

Councillor Elizabeth Smaje (Chair)

Councillor Bill Armer

Councillor Andrew Cooper

Councillor Yusra Hussain

Councillor Jackie Ramsay

# Agenda

## Reports or Explanatory Notes Attached

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### Pages

**1: Membership of Committee**

To receive apologies for absence of Members who are unable to attend the meeting.

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**2: Minutes of Previous Meetings**

1 - 4

To approve the Minutes of the meetings of the Committee held on 18<sup>th</sup> April and 24<sup>th</sup> May 2023.

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**3: Interests**

5 - 6

The Councillors will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interests.

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**4: Admission of the Public**

Most debates take place in public. This only changes when there is a need to consider certain issues, for instance, commercially sensitive information or details concerning an individual. You will be told at this point whether there are any items on the Agenda which are to be discussed in private.

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**5: Deputations/Petitions**

The Committee will receive any petitions and/or deputations from members of the public. A deputation is where up to five people can attend the meeting and make a presentation on some particular issue of concern. A member of the public can also submit a petition at the meeting relating to a matter on which the body has powers and responsibilities.

In accordance with Council Procedure Rule 10, Members of the

Public must submit a deputation at least three clear working days in advance of the meeting and shall subsequently be notified if the deputation shall be heard. A maximum of four deputations shall be heard at any one meeting.

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## **6: Public Question Time**

To receive any public questions.

In accordance with Council Procedure Rule 11, the period for the asking and answering of public questions shall not exceed 15 minutes.

Any questions must be submitted at least three clear working days in advance of the meeting.

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## **7: Kirklees Armed Forces Covenant - Progress Report**

7 - 18

The Committee will receive a report which provides an update on the work of the Kirklees Armed Forces Covenant Board since the introduction of the Armed Forces Bill 2021.

Contact: Vina Randhawa – Democracy Manager

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## **8: Council Financial Management**

The Committee will receive a presentation giving an overview of the Council's financial position and will agree the process for scrutiny for 2023-24.

Contact: Dean Langton – Finance Service Director

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## **9: Allocation of Co-optees 2023-24**

19 - 22

The Committee will consider the allocation of co-optees to the Scrutiny Panels for the 2023-24 municipal year.

Contact: Sheila Dykes – Principal Governance Officer

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